

Item 5.1 Outstanding Actions

Governance, Risk and Best Value Committee

March 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	19/10/2015	Committee Report Process	To investigate technology offered by the new IT provider with a view to improving report format and reducing officer workload. To request a progress report back to Committee in one year.	Chief Executive	April 2017		
2	21/04/2016	Internal Audit – Audit and Risk Service: Delivery Model Update	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.	Acting Executive Director of Resources	April 2018		Verbal update on appointments was provided at February meeting and update on new service model will be provided after one year in April 2018

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3	26/05/16	Spot Checking on the Dissemination of Committee Decisions and Late Committee Reports	To request an update report to the Governance, Risk and Best Value Committee on 2 February 2017.	Chief Executive	April 2017		
4	23/06/16	Recent Developments in Gaelic Education Provision in Edinburgh	<p>1) To request a report to the Education, Children and Families Committee then to the Governance, Risk and Best Value Committee on the Council's current policy for GME access to secondary schools, the corresponding Government policy and an assessment on whether this was being met.</p> <p>2) To request that the current policy for GME access to secondary</p>	Acting Executive Director of Children and Families	April 2017		<p>The report on GME secondary options will be considered within the Rising Rolls report at the Education, Children and Families Committee in March 2017.</p> <p>Policy for GME access to secondary schools is published on the website and work-</p>

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			schools was published on the Council website and to review the appropriateness of the distance from school criteria for GME admissions to secondary school. A work-plan of how this would be achieved, including actions in place to avoid any future legal challenge, should be in place by November 2016.				<p>plan for the review of the policy is in development</p> <p>GME will also be included in a wider catchment area review report – date TBC</p>
5	26/09/16	Corporate Leadership Team Risk Update	To request that progress reports on the additional precautionary surveys currently being undertaken in buildings sharing similar design features to those of the PPP1 schools, would be referred to the Governance, Risk and Best Value Committee for	Acting Executive Director of Resources	April 2017		

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6	24/10/16	The City of Edinburgh Council – 2015/16 Annual Audit Report to members and the Controller of Audit	To request a briefing note to members of the Governance, Risk and Best Value Committee and the Finance and Resources Committee in January 2017 on the changes to funding arrangements from the updated Local Government Accounting Code including specific information on Highways Network Assets.	Acting Executive Director of Resources	March 2018		The implementation date for the 2017/18 accounts was postponed by CIPFA to the end of the financial year, the expected completion date has been updated to March 2018
7	24/10/16	Home Care and Re-ablement Service Contact Time	To request an update report 6 months after the implementation of the new ICT system for shift allocation.	Chief Officer, Edinburgh Health and Social Care Partnership	Date TBC		

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8	24/10/16	Governance of Major Projects: progress report	To request a follow-up report on the New Boroughmuir High School project including information on lessons learnt, cost implications and risks to the Council.	Chief Executive	April 2017		An Assurance Review will be undertaken in December 2016, the output was circulated to elected members on 31 January 2017.
9	17/11/16	Emergency Repairs: Processes to approve and pay framework contractor invoices – report by the Acting Executive Director of Resources	To include an update on the new IT system in the quarterly report to be considered at the Governance, Risk and Best value Committee In April 2017.	Acting Executive Director of Resources	April 2017		
10	22/12/2016	Internal Audit Quarterly Update Report: 1 July 2016 – 30	To request an update report on the recommendation for Edinburgh Buildings Services by November	Executive Director of Place	November 2017		

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		September 2016	2017.				
11	22/12/2016	Internal Update Follow Up Arrangements: status report from 1 July 2016 to 30 September 2016	To request an update for the Governance, Risk and Best Value Committee in February 2017 on the reasons for the delay and timescale for completion of the reviews related to the contract management within roads services.	Chief Internal Auditor	March 2017	March 2017	Recommended for closure - on March agenda, deferred from February Committee.
12	22/12/2016	Resources Team Risk Update	To circulate information to members of the Governance, Risk and Best Value Committee on employee surveys.	Acting Executive Director of Resources	April 2017		A detailed report on employee engagement is scheduled for consideration in April 2017 prior to the circulation of employee surveys.